

ST HELENS COUNCIL

COWLEY INTERNATIONAL COLLEGE

Minutes of the meeting of the Full Governing Body
Cowley International College
held on Thursday 26th October 2023 at 5pm

PART 1

Members:

Co-opted Governors

*Mr G Anders
*Mr I Arnold
Mrs M Bellis
*Mr R Cormack
Mrs J Kellett
Mr P Worthington
*Mrs S Hill
Vacancy 1
Vacancy 2
Vacancy 2

Parent Governors

*Mr Ross Foster
*Mr K Van Der Laan

Staff Governors

*Mr C Sheeran (Executive Principal)
Mr J Hunt

Local Authority Governor

*Cllr A Burns

*Denotes Members Present

Also Present:

Mrs K Sawyer, Governor Support Services
Acting as Clerk to the Governing Body

1. Apologies and Consideration of Consent to Absence

Apologies had been received from Mr P Worthington, Mrs J Kellett and Mr J Hunt.
Governors consented to their absence.

2. Declarations of Interests

The Chair of Governors advised all governors to please update any declarations on Governorhub if not already up to date.

3. **Election of Chair and Vice Chair - Nomination of Governors Forum Representative**

The Chair of Governors had already been elected at a previous meeting.

Mrs S Hill was elected as Vice Chair, proposed by Mr G Anders and seconded by Mr I Arnold. Mr G Anders is to continue as Governors Forum Representative.

4. **Review of Governing Body**

No reviews were needed at this time.

5. **Governor Membership**

Governors **RATIFIED** appointments for the following Governors: Mr G Anders, Mr I Arnold, Mrs M Bellis and Mr R Cormack

3x co-opted vacancies.

Governors **APPROVED** the appointment of Cllr A Burns as Local Authority Governor/ It was confirmed that with the exception of A Farrell all governors have had a DBS check completed and all certificate details are recorded on the schools Single Central Record (SCR)

There are still 3x co-opted vacancies on the Governing Body.

6. **Minutes of the Meeting held on 13th July 2023**

These were held to be a true and accurate reflection of the meeting.

7. **Matters Arising from the above Minutes**

There were no matters arising from the meeting.

8. **Minutes from the Extraordinary Meeting held on 19th September 2023**

These were held to be a true and accurate reflection of the meeting.

9. **Minutes from Finance, Personnel & Premises Committee Meeting held on 26th September 2023**

These were held to be a true and accurate reflection of the meeting.

10. **Matters Arising Finance, Personnel & Premises Committee Meeting held on 26th September 2023**

There were no matters arising from the meeting.

11. **Recommendations from Finance, Personnel & Premises Committee Meeting held on 26th September 2023**

Governors **APPROVED** the following:

1. Finance, Personnel and Premises Committee Terms of Reference.

2. Health and Safety Policy

SDB Financial Procedures Manual

School Fund Policy and Procedures

Contract Procedure Rules

12. **Minutes from Pupil Behaviour and Wellbeing Committee Meeting (part 1) held on 3rd October 2023**

These were held to be a true and accurate reflection of the meeting.

13. **Minutes from the Pupil Behaviour and Wellbeing Committee (Part 2) held on 3rd October 2023**

These were held to be a true and accurate reflection of the meeting.

14. **Matters Arising Pupil Behaviour and Wellbeing Committee Meeting held on 3rd October 2023**

There were no matters arising from the above minutes.

15. **Recommendations from Pupil Behaviour and Wellbeing Committee Meeting held on 3rd October 2023**

Governors **APPROVED** the Pupil Behaviour & Wellbeing Committee Terms of Reference

16. **Minutes from Quality of Education Committee Meeting held on 3rd October 2023**

These were held to be a true and accurate reflection of the meeting.

17. **Matters Arising Quality of Education Committee Meeting held on 3rd October 2023**

There were no matters arising from the above minutes.

18. **Recommendations from Quality of Education Meeting held on 3rd October 2023**

Governors **APPROVED** the Quality of Education Committee Terms of Reference

19. **Local Authority Standard Items**

Keeping Children Safe in Education 2023 – Governors were reminded to confirm on Governorhub that they have read and understood KCSIE

The 2024-25 School Holiday Pattern was shared and **APPROVED** by the Governing Body

Governors were reminded to sign the Governors Code of Conduct 2023 on Governorhub.

20. Financial Management

The finance update and 3 year projection had been discussed at Finance Committee. Governors noted the deficit projection in year 3 and noted that this was likely to change considerably during the three years.

	Total Resources £	Projected Expenditure £	Surplus/Deficit £
2023/2024	12,941,670	11,974,795	966,875
2024/2025	12,207,244	12,068,009	139,235
2025/2026	11,238,598	12,013,471	-774,873

21. School Improvement Plan (SIP) and Self-Evaluation

The SIP had been approved at the last Full Governing Body meeting and will be RAG rated on an ongoing basis. The ISDR has not been released yet but will feed into SIP areas once released.

22. School Newsletter

Governors noted the positive stories in the newsletter and the awards and enrichment activities enjoyed by pupils.

23. International Trips

School currently has pupils in Berlin on a trip. There were no other trips discussed at the meeting.

24. Wellbeing of Students

There continues to be a focus on academic aspirations and there has been a strong start to the new term with all staff supporting strong routines.

Year 7 Open Evening was a huge success with positive parental feedback.

Year 7 enrichment fair was also very positive.

6th Form recruitment continues to be a push and Open Evening was successful with the passion of the teachers evident.

School continues to have sporting success with lots of pupils taking part in team events.

Attendance continues to be a challenge and is lower than the LA. Staff are trying lots of strategies to support pupils coming in.

The Evita performances have been excellent and is very professional particularly given the short rehearsal period and the number of pupils taking part who have significant barriers.

Governors asked that staff be thanked for all their additional work to support the wellbeing of students.

25. Policy Review

There were no policies to review at the meeting.

26. **Governor Development**

Governors were reminded to consider any individual training and development needs for the forthcoming year.

Governors noted that training provided by LA Governor Services was still online and expressed a desire to return to face to face training.

27. **Full Governing Board and Committee Meeting Dates for the Academic Year**

Thursday 14th December 2023 at 5pm FGB

Thursday 8th February 2024 at 5pm FGB

Thursday 28th March 2024 at 5pm FGB

Thursday 23rd May 2024 at 5pm FGB

Thursday 18th July 2023 at 5pm FGB

28. **Urgent Matters**

Governors noted that the Governor section of the school website needed updating.

ACTION: Mr R Cormack to make sure this is updated as soon as possible.

There being no further business the meeting moved to Part 2.

Signed..... Date.....
Chairperson