

ST HELENS COUNCIL

COWLEY INTERNATIONAL COLLEGE

MINUTES OF THE MEETING OF THE FULL GOVERNING BODY
OF COWLEY INTERNATIONAL COLLEGE HELD ON
THURSDAY 8 FEBRUARY 2024 AT 5 PM

Members:

(Based on
Constitution = 16)

Co-Opted Governors

*Mr Garry Anders (Chair)
*Mrs Stacey Hill (Vice-Chair)
*Mr Innes Arnold
Mrs Margaret Bellis
*Mr Russell Cormack
Mrs Justine Kellett
Mr Paul Worthington
Mrs Angela Farrell
Vacancy (1)
Vacancy (2)
Vacancy (3)

Local Authority Governor

Cllr Anthony Burns

Staff Governors

*Mr Cameron Sheeran (Executive Principal)
Mr James Hunt

Parent Governors

*Mr Ross Foster
*Mr Karl Van Der Laan

*denotes those present

Also attending:

Mrs Jennifer Merrills, Governor Services, acting as Clerk

Part 1

1. **Apologies and Consideration of Consent to Absence**

Apologies were received from Justine Kellett, Paul Worthington, James Hunt, Margaret Bellis and Cllr Burns. Governors consented to their absence.

No apologies were received at the meeting from Angela Farrell.

The meeting was quorate.

2. Declarations of Interest

No new declarations of interest were declared.

3. Governor Membership

PG Ross Foster has resigned and today will be his last meeting. Chair expressed his thanks to Ross for his contributions, particularly regarding PPW, and presented him with a gift.

Now need another Governor to attend PPW. PPW meetings take place at 3.30pm, which is a problematic time for some Governors. We can reflect on this going forwards, but 3.30pm is the current time because some pupils attend.

SCR is up to date, but Kerry Callaghan SBM will be asked to check re LA Governor - the latest appointment.

Need to make a decision as to whether we pause going out for another parent governor whilst convert to REMAT.

Action: SBM to check SCR / DBS is up to date for the LA Governor.

4. Minutes of the Meeting held on 14 December 2023

Item 9 contains a typographical error - should say Mrs Hill not Mrs Hall.

Otherwise the minutes were approved as a true record.

5. Matters Arising from the above Minutes

There were no matters arising.

6. Minutes from Pupil Behaviour and Wellbeing Committee Meeting – meeting cancelled

Meeting was cancelled due to adverse weather. The agenda items will be dealt with at the next meeting.

7. Minutes from Quality of Education Committee Meeting – meeting cancelled

Meeting was cancelled due to adverse weather. The agenda items will be dealt with at the next meeting.

8. Minutes from Finance, Personnel & Premises Committee Meeting held on 25 January 2024

The minutes were approved as a true record.

9. Matters Arising from Finance, Personnel & Premises Committee Meeting

Mr Sheeran highlighted a discrepancy re figures in the agenda for FGB today and the figures in finance. Mr Sheeran explained to Governors that one is an “in year” figure, which is a different way of accounting. We need to reduce the in-year deficit.

Mr Sheeran and Mr Cormack - Whatever way you look at it this means cost savings are required. Senior staff have already started looking at pruning / efficiencies.

10. Recommendations from Finance, Personnel & Premises Committee Meeting

The following six recommendations were agreed by Governors:-

- School Financial Value Standard
- Charging and remissions policy
- Staff disciplinary rules and procedure
- Staff grievance
- Employee performance improvement procedure
- Staff code of conduct

11. Local Authority Standard Items

Governors agreed to Governor Services Clerking renewal, this needs signing by Chair. Position re clerking may change post-academisation.

Pay policy was not available.

Action: Chair to sign Governor Services documentation.

12. Policy Review

There were no policies to review.

13. School Improvement Plan (SIP) and Self-Evaluation

Governors were informed that the existing one is still being worked on and next term we start writing the next one.

14. Financial Management

Governors noted 3 year projection as follows:-

	Total Resources £	Projected Expenditure £	Surplus / Deficit £
2023/2024	11,461,529	12,036,125	-574,596
2024/2025	11,644,631	12,490,696	-846,065
2025/2026	11,539,979	12,599,066	-1,019,087
2026/2027	11,559,490	12,656,244	-1,096,754

There were no further comments other than those already discussed under previous agenda items.

15. School Newsletter

Governors noted the newsletter contents.

Question: Governors asked when will we hear re the outcome of the music awards nominations?

RC confirmed next week. Governors commented this was an incredible achievement.

16. Wellbeing of Students

Mr Cormack updated Governors:-

This has been a short half-term, but a busy one. Years 11 and 13 have been pushing on with their exam preparations. Mock exam results were received by Years 11,12 and 13. Extra-curricular care and support for students continues.

Successes:-

- The presentation evening went well with Conor Cody attending. Positive feedback was received from parents and the LA.

- The Evita show awards nomination at NORA totalling 7 are also a great success.

Mr Cormack commended the staff for going above and beyond for the students.

17. International Trips

There is a trip to Poland departing on Saturday, includes Krakow and Auschwitz.

There is also another trip to China in June / July.

Governors were pleased to note the international trips opportunities available to students.

Mr Cormack expressed his thanks to staff for volunteering to go on these trips which involve giving up their own time, with particular thanks to a staff member who agreed to go to Poland last minute due to a staff shortage issue which meant that otherwise the trip may have been cancelled.

18. Governor Development

There were no updates for this half-term.

Governors were encouraged to keep an eye on what training is coming up.

19. Time and Date of Next FGB Meeting – Thursday 28 March 2024 at 5pm

Governors noted the same.

20. Urgent Matters

There were no urgent matters.