

ST HELENS COUNCIL

COWLEY INTERNATIONAL COLLEGE

Minutes of the meeting of the Full Governing Body
Cowley International College
held on Thursday 25th May 2023 at 5pm

PART 1

Members:

Co-opted Governors

*Mr G Anders

*Mr I Arnold

Mrs M Bellis

*Mr R Cormack

Mrs J Kellett

Mr N Rouch

Mr P Worthington

*Mrs Stacey Hill

Vacancy 1

Vacancy 2

Vacancy 2

Parent Governors

*Mr Ross Foster

*Mr K Van Der Laan

Staff Governors

*Mr C Sheeran (Executive Principal)

*Mr J Hunt

Local Authority Governor

Vacancy

Also Present:

*Denotes Members Present

Mrs K Sawyer, Governor Support Services

Acting as Clerk to the Governing Body

Mr Van Der Laan was introduced to the board as the newly elected parent governor.

He has been a Tesco Retail Manager for a number of years and has children in both Year 10 and 11, with another child still in primary school. He has been very happy with the school and the way in which his children have developed during their time at Cowley. He is keen to take on the role of Governor to give something back to the school community.

1. **Apologies and Consideration of Consent to Absence**

Apologies had been received from Mrs M Bellis. Governors consented to her absence. No other apologies had been received prior to the meeting.

2. **Declarations of Interests**

The chair advised all governors to please update any declarations on Governorhub if not already up to date.

3. **Governor Membership**

It was noted that the Local authority governor (Cllr M Uddin) term of office expired 22nd May 2023 and she does not want to re-stand as a governor. The Executive Principal informed governors that Cllr Burns has been recommended for the role as the LA Governor, he informed governors that Cllr Burns is an ex-Cowley pupil.

This appointment would be added to the next FGB for the board to make the decision and formally approve the appointment of the Local Authority Governor.

The governing board were informed that Mr N Rouch will be stepping down from his governor role at the end of the academic year due to family and work circumstances.

4. **Minutes of the Meeting held on 30th March 2023**

These were held to be a true and accurate reflection of the meeting.

5. **Matters Arising from the above Minutes**

There were no matters arising from the above minutes.

6. **Minutes from Pupil Behaviour and Wellbeing Committee Meeting held on 27th April 2023**

These were held to be a true and accurate reflection of the meeting.

7. **Matters Arising Pupil Behaviour and Wellbeing Committee Meeting**

There were no matters arising from the meeting.

8. **Recommendations from Pupil Behaviour and Wellbeing Committee Meeting**

There were no recommendations to agree.

9. **Minutes from Quality of Education Committee Meeting held on 27th April 2023**

The meeting started at 5.20pm rather than 5pm as recorded. With this amendment the minutes were held to be a true and accurate reflection of the meeting.

10. Matters Arising Quality of Education Committee Meeting

There were no matters arising from the meeting.

11. Recommendations from Quality of Education Meeting

The Careers Education, Information, Advice & Guidance (CEIAG) Policy recommended by the Quality of Education Committee was AGREED unanimously by the Full Governing Body

12. Minutes from Finance, Personnel & Premises Committee Meeting held on 4th May 2023

These were held to be a true and accurate reflection of the meeting.

13. Matters Arising Finance, Personnel & Premises Committee Meeting

There were no matters arising from the above minutes.

14. Recommendations from Finance, Personnel & Premises Committee Meeting

Governors were asked to approve a new 4 year lease for Ricoh photocopiers which would cost £2038 per quarter. Governors APPROVED the lease.

15. Local Authority Standard Items

There were no Local Authority Standard Items.

16. Policy Review

There were no policies to review

17. Staffing Structure 2023/24

An Assistant Head has been appointed for STEM. Mr S Howarth has relinquished his leadership role but will still be working in the school. He has great teaching skills and leadership and maths which school did not want to lose. This has been agreed by HR.

Q. What impact will the STEM AHT appointment have?

A. It will improve teaching, learning and outcomes.

Q. What impact will Governors be able to see from this appointment before the next 15 months when the next exam data is available?

A. There should be evidence from monitoring and evaluation exercises such as book looks, curriculum reviews and ongoing assessments.

School has had some rapid changes in staffing recently. A current physics teacher who would have taught A Level physics is leaving to teach in Dubai. School was fortunate to have interviewed a physics specialist for the STEM AHT role who had been observed teaching an outstanding lesson. He was interviewed again for a physics role and has been appointed. He will teach physics up to A level.

Governors agreed to this appointment

There has generally less change in staffing than there has been on previous years. Schools would normally see greater movement before moving to becoming an academy so this is encouraging that the process is being done well.

18. School Newsletter

The School Newsletter continues to be a great showcase for everything Cowley does. It celebrates the school's success in sport, the arts and individual pupil achievements very effectively and positively. Staff were thanked for their work in contributing to it and putting it together.

19. International Trips

Y7 visit to Northern France – Governor APPROVED the trip.

Governors were also informed that 8 students will be going to Kenya Camps International to take part in a project and expedition. They will prepare and fundraise for the trip now and it will take place when they are in the 6th form.

Q. Do Risk Assessments for trips come to Governors?

A. they are normally seen and signed off by the Chair.

20. Governor Development

Governors reported that some had accessed training in a learning week about a culture of learning but that the content had been variable and some links had not worked.

21. Full governing board meeting dates for the 2023-24 academic year

Date of next meeting Thursday 13th July 2023 at 5pm FGB

22. Urgent Matters

Governors were reminded to complete Safeguarding training and to record this on Governorhub.

There being no further business the meeting moved to Part 2.

Signed..... Date.....

Chairperson