

13<sup>th</sup> June 2025



Dear Parents/Carers,

Re: Year 11 Prom – Wednesday 2nd July 2025 & Leavers' Celebration Events

We are delighted to confirm the arrangements for the upcoming Year 11 end-of-year celebrations, which include both the Leavers' Celebration Assembly and the Year 11 Prom. These special events are a well-deserved recognition of the hard work, commitment, and achievements of our Year 11 students as they move onto the next stage in their Cowley journey into sixth form and beyond.



### **Leavers' Celebration Assembly – Monday 23rd June 2025**

We are pleased to invite selected students to attend our Leavers' Celebration Assembly on Monday 23rd June. Please note that this is an invite-only event, and only students who have met the school's expectations in the lead-up to this date will be permitted to attend.



Students should arrive at school from 9:00am and meet in the canteen. The morning will begin with time for shirt-signing, photographs, and farewells with friends and staff. This will be followed by a Leavers' Assembly, filled with memories, highlights, and celebrations of their time at school. The morning will conclude with a final group photo at 11:00am, after which students will leave the school site no later than 11:15am.



### **Year 11 Prom – Wednesday 2nd July 2025**

We are also delighted to confirm that the Year 11 Prom will take place on Wednesday 2nd July 2025 at the Mercure Hotel, Haydock. This formal evening event celebrates the achievements and efforts of our students over the past five years.



The Prom is an invite-only event. Students who have met the required criteria and successfully completed their 'Passport to Prom' have been invited to attend. If your child has received an invitation, you will already have received separate correspondence.



Please note that payment for the Prom must be made via ParentPay no later than *Monday 16th June 2025*.



To ensure the safety and smooth running of the evening, students must not make their own way to or from the venue. All attendees must arrive at school by 5:15pm, where they will be registered before being transported to the venue by coach at 5:45pm. Students will return to school at approximately 10:45–11:00pm, where they must be collected promptly.

The event is a formal occasion, and students are expected to dress appropriately. If you have any concerns about accessing suitable clothing, please do not hesitate to contact me directly and in confidence.

The evening will include:

- A professional DJ
- Live music
- A luxury BBQ
- A sweet table
- Photo booths
- And many other exciting surprises throughout the night!

As with all school events, we expect students to uphold high standards of behaviour and represent the school with pride. Your continued support in reinforcing this is greatly appreciated.

We would like to take this opportunity to thank you for the encouragement and support you have given your child throughout their time at Cowley. These final celebrations mark a significant milestone, and we look forward to making them memorable and positive experiences for all involved.

If you have any questions or require further information, please do not hesitate to get in touch.

Yours faithfully,  
Mr Westhead  
*Year 11 Head of Achievement*