

How to Self Sign Up for parents

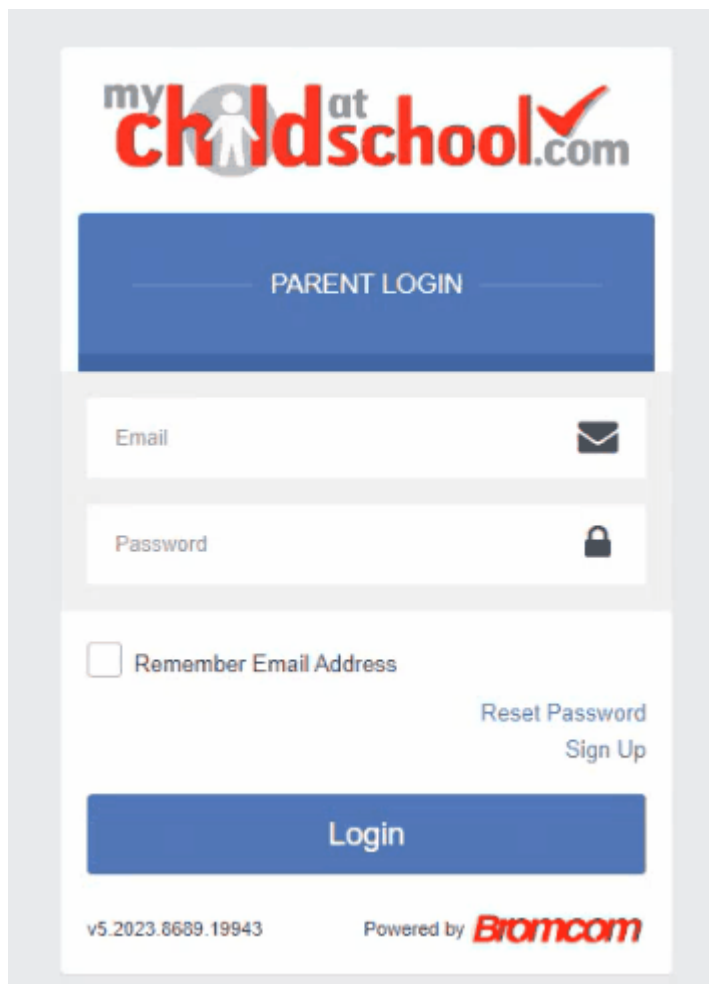
Parents can access the **Parent Login** screen in two ways:

1. From within the web browser type www.mychildatschool.com, this will open the **Parent Login** screen.
2. From the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.

Once in the **Parent Login** screen parents should follow these steps:

- Click on the **Sign Up** link in the Parent Login screen.
- Enter the **school's Postcode (WA10 6PN)** or **School ID (16409)**.
- Select the school from the list in the dropdown.
- Click **Continue**.
- Enter your email address that is registered at the school.
- Click **Sign Up**.


Parents will see the message *'To complete your registration, we have sent an email to the email address you provided. Please access your email and follow the steps to create your password'*.



The screenshot shows the 'my child at school.com' logo at the top. Below it is a blue header with 'PARENT LOGIN'. The main form area contains an 'Email' input field with an envelope icon, a 'Password' input field with a lock icon, and a 'Remember Email Address' checkbox. To the right of the checkbox are links for 'Reset Password' and 'Sign Up'. A large blue 'Login' button is at the bottom of the form. At the very bottom, it says 'v5.2023.6689.19943' and 'Powered by Bromcom'.

Parents will receive an email from **MyChildAtSchool** with a link to a **one time passcode**.

- Click on the **link** for the one time passcode.
- Enter the one time passcode.
- Click **Verify**.



PARENT SIGN UP

Enter one time passcode

One Time Passcode

Verify

[Back to Login](#)

As soon as the **one time passcode** has been verified, parents will be prompted to enter a **password**.

- **Enter Password.**
- **Confirm Password.**
- Click **Create Password**.



CREATE YOUR PASSWORD

Enter Password

Confirm Password

Create Password

[Back to Sign in](#)

Once the password has been created, parents can login from within the web browser and type www.mychildatschool.com, or access the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.