

**ST HELENS COUNCIL
COWLEY INTERNATIONAL COLLEGE**

**MINUTES OF THE VIRTUAL MEETING OF THE GOVERNING BODY
OF COWLEY INTERNATIONAL COLLEGE
HELD ON THURSDAY 16TH DECEMBER 2021 AT THE SCHOOL**

Present: Co-opted Governors
* Mrs Margaret Bellis
* Mr Paul Worthington
 Mr Geoffrey Appleton
* Mrs Kathryn Campbell (via Microsoft Teams)
 Colonel Stephen P Boardman MBE DL
* Mr Russell Cormack
* Mr Innes Arnold
* Mr Garry Anders
* Mrs Justine Kellett
 2x vacancies

Parent Governors
* Miss Shana Begum
 vacancy

Staff Governors
* Mr Cameron Sheeran (Headteacher)
* Ms Lynne Sayle

Local Authority Governor
* Cllr Mancyia Uddin

* Denotes members present

Also present: Mrs M Foster, Governor Support Services, Acting as Clerk to the
 Governing Body

PART 1

- 1. APOLOGIES AND CONSIDERATION OF CONSENT TO ABSENCE**
Apologies were received and accepted from Mr Geoffrey Appleton and Colonel Stephen Boardman.
- 2. DECLARATIONS OF INTEREST**
Governors were invited to declare any personal or pecuniary interests in any items on the agenda for the meeting. No declarations were made.
- 3. ANNUAL DECLARATION OF INTEREST**
It was noted that the annual declarations of interest had been completed by all Governors except for Colonel Boardman.
Action: Clerk to chase Colonel Boardman.

- 4. GOVERNOR MEMBERSHIP**
Governors were informed that Mr Carlo Amadio had resigned from the Governing Body due to personal commitments.
Action: Letter of thanks to be sent to Mr Amadio.
- 5. MINUTES OF THE MEETING HELD ON 14TH OCTOBER 2021**
The minutes of the meeting held on 14th October 2021 were approved as a correct record.
- 6. MATTERS ARISING FROM THE ABOVE MINUTES**
There were no matters arising from the above minutes.
- 7. MINUTES OF THE FINANCE, PERSONNEL AND PREMISES COMMITTEE MEETING HELD ON 16TH NOVEMBER 2021**
Mr Worthington provided a brief overview of the meeting.
It was noted that Mr Arnold had been elected Vice Chair of the Committee.
Action: Minutes to be amended (item 3).
- 8. MATTERS ARISING FROM THE MINUTES OF THE FINANCE, PERSONNEL AND PREMISES COMMITTEE MEETING HELD ON 16TH NOVEMBER 2021**
There were no matters arising from the above meeting.
- 9. RECOMMENDATIONS FROM THE FINANCE, PERSONNEL AND PREMISES COMMITTEE MEETING HELD ON 16TH NOVEMBER 2021**
The following recommendations were approved:

 - Follow up with Governors who had yet to confirm their interests on GovernorHub.
 - Give guidance on the level of declaration required for the register.
 - Seek FGB approval for the 3 year contract with Schoolcomms.
- 10. MINUTES OF THE PUPIL BEHAVIOUR AND WELLBEING COMMITTEE MEETING HELD ON 4TH NOVEMBER 2021**
The minutes of the Pupil Behaviour and Wellbeing Committee meeting held on 4th November 2021 were received and noted.
- 11. MATTERS ARISING FROM THE MINUTES OF THE PUPIL BEHAVIOUR AND WELLBEING COMMITTEE HELD ON 4TH NOVEMBER 2021**
There were no matters arising from the above minutes. However Mr Cormack provided Governors with information about the Cowley Reintegration Engagement Unit (CREU).
Governors were advised that although the majority of students had returned to school well following the pandemic, some children and families were really struggling with re-engaging with learning which was having a real impact on pastoral and the leadership team, although the response had been excellent.
Mr Anders also fed back how positive the student representatives had been regarding how the school had handled the pandemic.
- 12. RECOMMENDATIONS FROM THE PUPIL BEHAVIOUR AND WELLBEING COMMITTEE MEETING HELD ON 4TH NOVEMBER 2021**
There were no recommendations from the above meeting for consideration.

13. MINUTES OF THE QUALITY OF EDUCATION COMMITTEE MEETING HELD ON 4TH NOVEMBER 2021

The minutes of the Quality of Education Committee meeting held on 4th November 2021 were received and noted.

Mrs Campbell gave an overview of discussions at the meeting.

Mrs Kellett asked for the minutes to be amended to show that she was present at the meeting.

14. MATTERS ARISING FROM THE MINUTES OF THE QUALITY OF EDUCATION COMMITTEE MEETING HELD ON 4TH NOVEMBER 2021

There were no matters arising from the above meeting for consideration.

15. RECOMMENDATIONS FROM THE QUALITY OF EDUCATION COMMITTEE MEETING HELD ON 4TH NOVEMBER 2021

The Careers Education Advice and Guidance Policy was approved.

16. LOCAL AUTHORITY STANDARD ITEMS

There were no Local Authority items for consideration at the meeting.

17. FINANCIAL MONITORING REPORT

Governors received a budget update as follows:

	Total Resources	Projected Expenditure	Surplus/Deficit
	£	£	£
2021/22	11,634,455	10,555,000	1,079,454
2022/23	11,220,355	10,532,913	687,442
2023/24	10,753,106	10,642,331	110,775

The positive financial position was noted.

18. SCHOOL IMPROVEMENT PLAN (SIP) AND SELF-EVALUATION

Mr Sheeran provided a brief update and advised that all areas were on track for completion.

Action: SIP and SEF to be shared with Governors asap.

19. PRINCIPAL'S REPORT

Mr Sheeran provided a verbal update.

Action: Report to be shared with Governors following the meeting.

20. POLICY REVIEW

The following policies, which had been considered and recommended by Committees, were approved:

- School Exclusion Policy
- Behaviour in Schools Policy
- Careers Education, Information and Guidance (CEIAG) Policy

21. SCHOOL NEWSLETTER

The school newsletter was received and noted.

The Chair commented on the excellent publication stating that it was a credit to the school.

Governors requested that the photograph showing a student conducting a science experiment be replaced or altered for pupil use as the student's hair style could be health and safety issue.

22. GOVERNOR DEVELOPMENT

Governors had attended the following training:

- Miss Begum had attended CSE training.
- Mrs Kellett, Mr Arnold and Ms Campbell had attended Ofsted training for Governors.

It was suggested that it would be useful for Governors who had met with the Lead Inspector at the recent Ofsted inspection to feedback from that experience to others on the Board.

The Training Link Governor suggested the possibility of providing short training sessions at each FGB meeting, possibly led by the Clerk. It was agreed to discuss this further at the forthcoming strategic day.

Discussion also took place about the lack of Post 16 training provision.

23. DATE AND TIME OF NEXT MEETING

Thursday 10th February 2022 at 5.00pm

24. URGENT MATTERS

There were no urgent matters for discussion at the meeting.

Signed.....Chairperson Date.....