

ST. HELENS COUNCIL

COWLEY INTERNATIONAL COLLEGE

**Minutes of the meeting of the Governing Body of Cowley International College
held on Thursday 24th May 2018 at 5.00pm at the College**

Members: **Staff Governors (2)**
*Mr C Sheeran (Principal)
*Mr S Acton

Parent Governors (5)

*Mr I Arnold
Mr I Evans
Mrs E Hardie
*Mrs L Denny
Vacancy

Local Authority Governor (1)

Mr D Watkins

Co-opted Governors (14)

*Mr G Anders
*Mr G Appleton
*Mr R Cormack
*Mrs M Bellis (Chairperson)
Mrs K Campbell
*Mrs N Kearney ~
Mr M Rush ~
*Mr P Worthington
*Mr C Amadio
Vacancy
Vacancy

* Denotes members present

Also Present: Mrs K Webb, Governor Support Services
Acting as Clerk to the Governing Body

Part 1

1. Apologies and Consideration to Absence

Apologies were received from Mrs E Hardie, Mr I Evans, Mr D Watkins, Mrs K Campbell and Mr M Rush. Governors consented to their absence.

2. Declarations of Interests

The chairperson reported that Governors had completed the Declarations of Interest form which was retained by the school.

3. Minutes of the Meeting held on 27th March 2018

The minutes were received and agreed as a true record and signed by the Chairperson.

4. Matters arising from the above Minutes

The matters arising from the minutes - item 10 by Mr Arnold, who asked about naming pupils in the newsletter. He stated that no other pupils were named only the Head Girl & Head Boy. Mr Sheeran stated that school had only asked parents' permission for the photographs and not for naming pupils. Item 11 - Mr Arnold also raised that as the New York trip was a popular, regular trip could a match be arranged with Fordham High School as when he had attended with Cowley as a pupil they had played against them and would be nice to do this again.

5. Minutes from the Pupil Behaviour and Wellbeing Committee Meeting held on 26th April 2018

This meeting was well attended and Becca raised the issue of a school bus from the Sutton area as currently there was nothing in place. This could affect 6th form choices. It is currently costing pupils from that area £4.00 per day to attend school. There is the possibility of paying the bus fares out of the bursary. Mr Sheeran stated that Mersey Travel was too costly as this had been looked into previously. Other colleges do fund buses, but they have much bigger class sizes, whereas at Cowley the classes are smaller. The Chairperson felt that pupils should be told that in bigger colleges when the bus fares are paid there is then nothing left in the bursary as that pays for transport. Mr Arnold felt that the bursary could fund the bus fares. Mr Worthington was thanked for his work on transition for the new pupils coming into school. Mr Sheeran asked the Governors if they were available to call in one lunchtime to meet the new pupils. In future in the newsletter titles would be used and not names due to GDPR. In Part 2 of the minutes there was an error on page 15, item 7 – Mr Livesey raised the issue of the inclusion centre.

The minutes were received as a true record and were signed by the Chairman.

6. Matters Arising from the above minutes

The Chairperson raised the free counselling service.

Action: The Chairperson will look into this.

7. Minutes from the Student Outcomes and Teaching Committee Meeting held on 3rd May 2018

The Chairperson raised her concerns regarding English and hopes the pupils do their best in the exams. The meeting passed their congratulations to Colin for the careers package. It is good to hear how good the school are.

There were no other issues from the above minutes and were received as a true record.

8. Matters Arising from the above minutes

A policy is now in place for the careers package.

9. Minutes from the Finance, Personnel and Premises Committee Meeting held on 10th May 2018

Mr Arnold was in the chair for this meeting.

The support staff at Cowley are to be thanked for their work.

Mr Chesworth, the facilities manager was present at the meeting.

A plan to replace the school minibuses on a rolling programme is to commence.

Governors are to approve the Parago contract which costs £4,185 plus £837 annual fee as Mr Arnold recommends this.

Governors approved the Parago software contracts for 2018 – 2019.

Mrs Callaghan had compiled a document on benchmarking.

Governors were reassured that Cowley's budget and finance were in line with other schools.

GDPR – school were to be congratulated on how smoothly this had gone. Mrs Callaghan had joined other schools for formal tenders and had signed up with them into Judicium protocol. Mrs Callaghan is to be thanked for her work on this.

AOB – Governor Hub - Mrs Callaghan will provide paper copies of minutes on request only.

Mr Arnold had looked at the budget information summary in the meeting and stated that the 'in surplus' had been managed for some time.

10. Recommendations from the FPP held on 10th May 2018

Governors approved the Parago software contracts for 2018 – 2019.

11. Matters arising from the above Minutes

There were no matters arising from the above minutes.

12. Skills Matrix

This is included in the minutes and is just a reminder if there are any changes or upgrades etc., to speak to Mrs Callaghan.

13. School Newsletter

The Chairperson stated that this was an incredible edition and it is a pleasure to see pupils doing things themselves. Money is also being raised in Abi's memory, Mr Cormack is to congratulate the group who are organising this.

The Bronze D of E group are to be congratulated.

Congratulations also go to the group who came 4th in the Maths challenge.

It was asked if Flight Officer Lee Russell could attend Speech night, the Chairperson said that this was a possibility.

14. International Trips

There is a visit to Stuttgart with having links with St. Helens, students will also have the opportunity to join in with a choir whilst there and sing at a main event in Stuttgart. School are seeking funding at the moment.

There will be a trip to Poland in the summer.

There will also be a trip to France in the new academic year.

15. Wellbeing of Students

Mr Acton reported that the Year 11 revision had been excellent.

There had been a German exchange and 54 pupils had taken part.

There will be a walk around the boundaries of St. Helens to mark the 150th Anniversary.

The Chairperson stated that a Haydock parent had thanked her for the revision sessions that had taken place and was grateful to staff for this. This is to be passed onto staff as they do not usually get valuable feedback like this.

Mr Sheeran passed around the work of a Year 7 pupil on the Mandarin project. There will be a 2-week trip there next year partly funded by the government. This is an after-school activity and an excellent opportunity to learn a language and then go to see another culture.

The chairperson asked about the 2 Chinese teachers coming into school on 25th June, this was clarified as 2 teachers of Chinese and not Chinese teachers.

16. Governor Training (LA Item)

Any Governors that would like to attend any of the training courses, please apply online, details are within the minutes.

17. Principals Report


This report will be delivered next half term.

18. Date and Time of Next Meeting

The next full Governing Body Meeting will be held on 19th July 2018 at 5.00pm.

19. Chairperson's Correspondence

The chairperson hadn't received any correspondence.

Signed..........(Chairperson) 19.7.18.....Date