

ST. HELENS COUNCIL

COWLEY INTERNATIONAL COLLEGE

Minutes of the meeting of the Governing Body of Cowley International College

held on Tuesday 6th February 2018 at 5.00pm at the College

Members:

Staff Governors (2)

*Mr C Sheeran (Principal)
Mr S Acton

Parent Governors (5)

*Mr I Arnold
Mr I Evans
*Mrs E Hardie
*Mrs L Denny
Vacancy

Local Authority Governor (1)

*Mr D Watkins

Co-opted Governors (14)

*Mr G Anders
Mr G Appleton
*Mr R Cormack
*Mrs M Bellis (Chairperson)
*Mrs K Campbell
*Mrs N Kearney
*Mr N Rush
*Mr P Worthington
Mr C Amadio
*Mr S Alton
Vacancy
Vacancy

* Denotes members present

Also Present: Mrs K Webb, Governor Support Services
Acting as Clerk to the Governing Body

Part 1

1. Apologies and Consideration to Absence

Apologies were received from Mr G Appleton, Mr I Evans, Mr C Amadio and Mr S Acton.
Governors consented to their absence.

2. Declarations of Interests

The chairperson reported that Governors had completed the Declarations of Interest form which was retained by the school.

3. Minutes of the Governing Body Meeting held on 14th December 2017

The chairperson reminded Governors of the Governor Training that was available.

Item 3, point 2 - Envelopes - these were still poor quality and packs were damaged on arrival. Better quality envelopes are required for such confidential material.

Item 16 - International trips - Please note that no parents were going on the trip to New York and should have read 'Parent evening opportunities would be made available by the school for parents of students going on the trip'

Item 21, point 4 - should read Mr C Sheeran and not Mr Cameron.

The minutes were received and agreed as a true record and signed by the Chairman.

4. Matters arising from the above minutes

There were no matters arising from the minutes.

5. Minutes of the Pupil and Wellbeing Committee held on 9th November 2017

It was noted from the minutes that knives and forks in the dining hall were thrown away by pupils. More would be provided for the Christmas Dinner.

The minutes were received as a true record and were signed by the Chairman.

6. Matters Arising from the above minutes

The Head boy was asked about the cutlery in school and it was decided that plastic would bend and you couldn't eat properly with them.

Everyone was thanked regarding the Lockdown procedures.

7. Minutes of the Student Outcomes and Teaching Committee

There were no issues from the above minutes and were received as a true record.

8. Matters Arising from the above Minutes

There were no matters arising from the minutes.

9. Minutes of the Finance, Personnel and Premises Committee held on 21st January 2018

This was a well attended meeting and the above minutes were received as a true record.

10. Matters Arising from the Finance, Personnel and Premises Committee

Mr M Rush has spoken with Mr Boocock and emailed Paul Sanderson and school should not have to pay to have the grass cut.

11. Recommendations from the Finance, Personnel and Premises Committee

There were no recommendations for the full Governing Body approval.

12. School Newsletter

It was noted by Governors that the Newsletter production was great and thanks were to be sent to the person who put this together, it was also good to see what is going on in school.

13. International Trips

The New York trip will be leaving on Thursday 8th February, 41 pupils are attending.

Trips to Poland and Stuttgart are in the process of being organised for the summer.

14. Wellbeing of Students

- A list of pupil successes in sports was circulated.
- There was a Young Carers Award recently.
- The MEP visit to Chester is going really well and there has been some motivating assemblies this week.
- Evaluation of Educate Homework (Case Study) has taken place.
- The Year 9, 10 day challenge starts on Wednesday 7th February.
- The first team Rugby team is the best one so far.
- The Manderin course has been booked up (in half hour slots)
- The Chairperson thanked school for their work.

15. Governor Training (LA ITEM)

The Governor Training Booklet from the LA was within the pack, if anyone is interested in attending any of the courses, then the opportunity is there. The Chairperson is attending two courses in the future.

The Governor Forum representative has now finished so the Chairperson is now going to attend this.

SEN is the focus of the next meeting and the Governor responsible for this should attend the meeting on 27th February 2018.

On 16th January 2018 Mr I Arnold and Mr C Amadio attended a training, but felt this was poor. The IT equipment failed also. The Certificate was presented to Mr I Arnold but Mr C Amadio's was held on file.

16. Appointment of the Clerk (LA ITEM)

It was decided by the Governors to stay with the Local Authority for the appointment of the Clerk. If a form was needed to be completed then this will be done.

17. Charge Card Procedures (LA ITEM)

This was within the financial agreement and the storage of the card has come from the banks not the Local Authority.

18. School Library Service (LA ITEM)

It was decided by Governors that School will carry on with the minimum library service available.

19. Date & Time of Next Meeting

The next full Governing Body Meeting will be held on 27th March 2018 at 5.00pm.

20. Urgent Matters

This was formally known as Any Other Business, but there was none noted.

Signed.....

Lu Selous

(Chairperson)

Date.....

27 March 2018